



Derby County Football Club Ltd

APPLICATION FOR EMPLOYMENT

POSITION(S) APPLIED FOR:	
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How did you become aware of the vacancy?	
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PERSONAL DETAILS

Title (Mr/Mrs/Miss/Ms/Other):	
Surname:	
First Name (s):	
Address:	
Postcode:	
Telephone Number:	
Mobile Number:	
E-mail address:	
Do you have a right to work in the UK without restriction?	<input type="checkbox"/> Yes <input type="checkbox"/> No PLEASE NOTE: In order for us to comply with the Asylum and Immigration Act 1995, any offer you receive will be subject to proof of your eligibility of right to work in the UK (e.g. passport, work permit etc).
National Insurance Number:	
Do you have a full valid clean UK driving licence?	<input type="checkbox"/> Yes Please provide details of any points or convictions; <input type="checkbox"/> No
Please state preferred employment type, i.e. part-time, full-time, match-days, weekends.	
Please provide the name of any person to whom you may be known at DCFC:	

EDUCATION

Name of School, College, University	Qualification Obtained	Grade	Date Obtained

TRAINING COURSES ATTENDED

Course Title	Training Provider	Duration	Date Completed

MEMBERSHIP OF PROFESSIONAL BODIES

Please provide details of the institution/association, and the level or grade of membership attained;

Professional Body/Association	Current Status	Date Admitted

ADDITIONAL DETAILS

Please provide details of why you are interested in applying for the post and demonstrate, using examples of how your skills, past achievements, qualifications, experience and personal qualities make you suited for the role.

REFERENCES

All appointments are subject to the receipt of two satisfactory references. Please provide details of two referees, this should be previous/current line managers who have knowledge of your work performance.

Referee 1

Name:	
Job Title:	
Company:	
Address:	
Telephone Number:	
Job Role in which you were employed:	
Dates of Employment:	

Referee 2

Name:	
Job Title:	
Company:	
Address:	
Telephone Number:	
Job Role in which you were employed:	
Dates of Employment:	

Do we have permission to contact your referees prior to job offer;

Yes

No

REHABILITATION OF OFFENDERS ACT/SAFEGUARDING CHILDREN

If the role for which you are applying is **not exempt** from the Rehabilitation of Offenders Act 1974, you only need to provide details about previous convictions which are 'unspent'.

Please confirm if you have any unspent criminal convictions

Yes No

If the position for which you are applying may involve contact with children, it is exempt from the Rehabilitation of Offenders Act 1974 and all subsequent amendments (England and Wales). For these positions you are not entitled to withhold information about police cautions, 'bind-overs' or any criminal convictions including any that would otherwise be considered 'spent' under the Act.

Have you ever been convicted of any offence or 'bound-over' or given a caution?

Yes No

Are you currently the subject of any on-going criminal investigations or are you awaiting the outcome of any charges pending against you?

Yes No

Have you had any contact with the police or involvement or findings by Civil/Family Courts in this country or abroad?

Yes No

If you have replied yes to any of the above questions on this page please provide details, including dates on a separate sheet and attach it to this form in an envelope marked 'Strictly Private and Confidential - Addressee Only'.

Please note that if your application is successful you may be required to obtain a CRB Disclosure at the appropriate level.

DECLARATION

I certify that the information supplied in this application and associated attachments is complete and accurate and that I have not knowingly withheld information that might adversely affect my chances for employment. I understand that any failure to disclose information, or any attempt to mislead Derby County Football Club could result in the withdrawal of any offer of appointment, or lead to disciplinary action being taken, including dismissal, and possible criminal prosecution.

I authorise Derby County Football Club Ltd to investigate my references, work records, education, criminal background and other matters relating to the suitability of my employment.

In accordance with the Data Protection Act 1998, I agree that Derby County Football Club may hold and use personal information about me and keep in touch with me should suitable vacancies come available in the future. This information, including that contained in this form, can be stored on both manual and computer files. It will be held securely and only accessed by authorised personnel.

I confirm that I have read and understood the above declaration, and agree to Derby County Football Club Ltd holding and processing this information.

Signed: _____

Date: _____

Please complete this application form in your own handwriting. Please attach additional information sheets as necessary.

Completed forms should be returned to;

HR Department
Derby County Football Club Ltd
Pride Park Stadium
Pride Park
Derby
DE24 8XL

Thank you for completing this application form and for your interest in our business